



## Adobe® Illustrator® CS6: Part 1

### Training Course Content

**Course Objective:** This course focuses on Illustrator CS6, the component within CS6 used to create “drawn” graphics, while enabling its users to integrate content from other domains (such as photo-oriented graphics and animation, which belong to Photoshop® and Flash®). With Illustrator's many, easily used tools, you will discover that not only can you unlock the same creative impulses you've always had as you've picked up a pencil to sketch out an idea, but also capture those multiple ideas and “what ifs” during the creative process in ways that you never imagined.

**Prerequisites:** To ensure your success in this course, you should be familiar with the basic functions of your computer's operating system such as creating folders, launching programs, and working with windows. You should also have basic Windows application skills, such as copying and pasting objects, formatting text, saving files, and so on.

Familiarity with basic design terminology, such as palettes, color modes, shapes, text, and paths is highly recommended.

#### Lesson 1: Introduction to Illustrator® CS6

Topic 1A: Customize the User Interface  
Topic 1B: Navigate, View, and Measure Graphics  
Topic 1C: Evaluate Graphics Scalability

#### Lesson 2: Creating Documents Containing Basic Shapes

Topic 2A: Create Documents  
Topic 2B: Save Documents  
Topic 2 C: Draw Basic Shapes

#### Lesson 3: Creating Graphics Containing Customized Paths

Topic 3A: Draw Paths  
Topic 3B: Modify Paths

#### Lesson 4: Creating Graphics Containing Customized Text

Topic 4A: Insert Text  
Topic 4B: Flow Text along a Path  
Topic 4C: Insert Bounded Text  
Topic 4D: Thread Text

Topic 4E: Apply Text Styles  
Topic 4F: Insert Typographical Characters

#### Lesson 5: Customizing Object

Topic 5A: Import and Link Graphics  
Topic 5B: Alter the Appearance of Objects

#### Lesson 6: Customizing Basic Shapes

Topic 6A: Apply Strokes  
Topic 6B: Fill Shapes  
Topic 6C: Apply Gradients  
Topic 6D: Apply Graphic Styles  
Topic 6E: Distort Text with Text Envelope

#### Lesson 7: Preparing Documents for Deployment

Topic 7A: Update Text  
Topic 7B: Wrap Text  
Topic 7C: Hyphenate Text  
Topic 7D: Optimize Content for Print  
Topic 7E: Optimize Content for the Web  
Topic 7F: Optimize Content for PDF

## **Adobe® Acrobat® XI Pro: Level 2**

### **Training Course Content**

**Course Objective:** Students will use Adobe Acrobat XI Pro to convert technical documents to PDF files, enhance PDF documents, create interactive PDF forms, and prepare and PDF files for commercial printing.

**Prerequisites:** To ensure your success in your course you should be comfortable using the basic features of Acrobat® XI Pro. Additionally, you should be proficient in using the Windows operating system to perform work-related computing tasks. You can obtain this level of skill and knowledge by taking Adobe® Acrobat® XI Pro: Level 1.

#### **Lesson 1: Customizing the Acrobat XI Pro Workspace**

Topic 1A: Customize the Toolbars  
Topic 1B: Customize the Tool Sets

#### **Lesson 2: Creating PDFs from Technical Documents**

Topic 2A: Create PDF Documents Using Autodesk AutoCAD  
Topic 2B: Measure Technical Drawings

#### **Lesson 3: Enhancing PDF Documents**

Topic 3A: Embed Multimedia  
Topic 3B: Enhance PDF Document Accessibility

#### **Lesson 4: Securing PDF Documents**

Topic 4A: Manage the Security of PDF Documents  
Topic 4B: Validate PDF Documents

#### **Lesson 5: Creating Interactive PDF Forms**

Topic 5A: Create a PDF Form  
Topic 5B: Compile and Manage PDF Form Data

#### **Lesson 6: Finalizing PDF Files for Commercial Printing**

Topic 6A: Apply Color Management Settings  
Topic 6B: Preview Printed Effects  
Topic 6C: Perform Preflight on a PDF Document  
Topic 6D: Create PDF/X, PDF/A, and PDF/E Compliant Files  
Topic 6E: Perform Preflight on a PDF Document